

From: SimsburyCT Postings September 25, 2012 9:46:20 AM  
Subject: Library Board of Trustees Minutes 09/19/2012  
To: SimsburyCT\_LibraryMin  
Cc:

SIMSBURY PUBLIC LIBRARY BOARD OF TRUSTEES - Wednesday, September 19, 2012  
THESE MINUTES HAVE NOT YET BEEN APPROVED BY THE LIBRARY BOARD

PRESENT: Joy Himmelfarb, Gail Ryan, Lydia Chiappetti, Diane Madigan, David Blume, Diana Fiske, and Anne Erickson. Susan Bullock, Director and Eileen Sickinger Recording Secretary.

PUBLIC AUDIENCE: George Boissard, Friends Liaison

Mrs. Fiske moved that the minutes of the August 20, 2012 meeting be accepted following the correction of the following names: Joan Nagy, and Ms. Himmelfarb. Second: Mrs. Erickson. The minutes were accepted as corrected.

ADDITIONAL AGENDA ITEMS: 11A: Policy on Book Clubs was added.

COMMUNICATIONS: Sign-up information on The Association of CT Library Boards Trustee Leadership Conference on Preparing Your Board for the Future, scheduled for October 25, 2012 at the University of Hartford, was distributed.

REPORTS: Friends: Mr. Boissard reported that the recent Used Book Sale was a huge success and more information would be available at the September 20 meeting of Friends.

Personnel: The Board of Selectmen has approved the Library Technician T6, Library Technical Assistant T5, and Business Resource Center Coordinator job descriptions. Mrs. Bullock explained the hiring process and stated she hopes to have the jobs filled by mid-November.

There was no Decorating report.

Building/Landscaping: The walkway from Boy Scout Hall has been paved, lighting posts are in, and it is hoped the additional parking spots will be completed before winter.

Parking: New parking space lines have been put in place and the additional handicapped spot on the lower level is complete.

There was no Chair's Report.

DIRECTOR'S REPORT: Mrs. Bullock reviewed the Scannix scanner machine and its use and acceptance by the public. This particular scanner requires no staff intervention and is being successfully used in many other libraries. Following discussion, Mrs. Ryan moved that the Scannix scanner be leased for three (3) years at a cost of \$147.00/month with the money coming from Board funds. Second: Mrs. Madigan. The motion passed unanimously.

Funds have been donated in honor of Janice Johnson, M.D., a retired

Simsbury pediatrician, for a mural to be painted in the “Baby Room” of the Children’s Department. Mary Fletcher, artist and staff member, will do the artwork. Prior to starting the mural the Board requested a sketch of the proposed work.

Mrs. Bullock had carpet samples for the Program Room and a decision will be made once it is ascertained that the carpet will wear well and not stain easily.

Tom Roy has asked if the Board would reconsider the positioning of the new bike rack. Originally it was to be placed on the lower level symmetrically opposite the current bike rack. Since there is no sidewalk on that side of the building and the new bike rack is much larger than the one currently in place it seemed more practical to move it elsewhere. After reviewing the area on the upper level behind the flagpole, Mrs. Ryan moved that the bike rack currently in the courtyard be moved to the upper level parallel to the building, past the window(s) and flagpole, with a gravel base, pending feasibility. Second: D. Blume. Five (5) in favor, one (1) opposed and one (1) abstention. The motion passed.

Mrs. Bullock’s packet also contained material on energizing a library and digital learning. These will be discussed next month.

BUDGET: Current figures were reviewed and it appears that fees and fines are down which can possibly be attributed to the “almost due warnings” that are delivered to patrons.

BOOK CLUB POLICY: A request was made by a Simsbury Book Club to be registered at the Library so that books could be reserved the group at one time. Mrs. Bullock explained to she had to deny the request due to spacing and staffing constraints. The Library currently supports two book clubs who meet at the Library and it was suggested that something be prepared outlining what could be done for a book club in their search for books.

UNATTENDED CHILDREN POLICY will be discussed next month.

At 9:20 Mrs. Erickson moved for adjournment. Second: Mrs. Chiappetti. The meeting adjourned.

Diane Madigan, Secretary/es